

*First Baptist
Port Charlotte*



*Wedding Application
Non Member*

Wedding Information:

Rehearsal Date: _____ Time: _____
Wedding Date: _____ Time: _____
Reception: _____ Time: _____

Minister Requested to Perform Ceremony: _____
Wedding Coordinator: _____

Personal Information:

Bride's Name: _____

Address: _____

Home Phone: _____ Work Phone: _____

Are you a Christian? _____ Please be prepared to share with the Minister your salvation experience.

Groom's Name: _____

Address: _____

Home Phone: _____ Work Phone: _____

Are you a Christian? _____ Please be prepared to share with the Minister your salvation experience.

First Baptist Policies:

- Because of our convictions, thank you from abstaining from all use of smoking or alcohol.
- If you decided to toss anything at the couple, please use only birdseed, and only outside!
- **Payments: -The security deposit is required upon approval of the application.**
-The balance of the fees is paid at least 30 days prior to the ceremony.
- Plan on making an appointment with the custodian at least 30 days prior to the ceremony.
- We do require pre-marital counseling for all couples. You can discuss your plans with the Minister when you meet to discuss your wedding.
- We regret to say that failure to comply with these rules may result in cost being deducted from the security deposit. Thank you for understanding.

WE agree to comply with the above FBC policies.

Signed: _____ Date: _____

Signed: _____ Date: _____

Staff Approval: _____ Date: _____

Fee Schedule

Amount Due:

_____	Refundable Security Deposit (Refundable under the terms of this agreement)	\$500.00	\$ 500.00
_____	Wedding Planner (Required; We provide)	\$250.00	\$ 250.00
_____	Worship Center	\$400.00	\$ _____
	Custodial Fee:		\$ _____
	*Up to 3 hours max. for wedding rehearsal and set-up. - \$90		
	*Up to 3 hours max. for ceremony / set-up / wedding party preparation and photos. - \$90		
	Additional time involving custodial assistance requires additional fee. -\$30 hr.		
	A church staff member shall determine whether custodial assistance is required.		
_____	Fellowship Hall	\$250.00	\$ _____
	Custodial Fee:	\$30 hr.	\$ _____
_____	Ministry Center Cafeteria	\$250.00	\$ _____
	Custodial Fee:	\$30 hr.	\$ _____
_____	Gymnasium	\$350.00	\$ _____
	Custodial Fee:	\$30 hr.	\$ _____
_____	Candelabras	\$75.00	\$ _____
	Includes use of the candelabras and the liquid wax or candles.		
_____	Sound Technician & Equipment	\$100.00	\$ _____
	Rehearsal (90 minutes)- \$40; Wedding (90 minutes)- \$40		
	Additional time - \$20 each half hour		
	A total list of equipment is available. (If any part of the Church's sound system is to be used for the rehearsal and/or the ceremony, one of our sound technicians must be present.)		
_____	Accompanist	\$100.00.	\$ _____
	Rehearsal (90 minutes)- \$40; Wedding (90 minutes)- \$40		
	Additional time - \$20 each half hour		
_____	Minister's Fee	\$250.00	\$ _____

TOTAL DUE: \$ _____

NOTE: The security deposit and the Wedding Planner Fees are due upon approval of the application. The balance of the fees are to be paid 30 days prior to the ceremony. That due date, which confirms your wedding date and details, is: _____.
Thank you understanding that last minute changes and / or excessive custodial duties will result in additional fees, which can be deducted from the security deposit.

We understand the above fees.

Signed: _____

Date: _____

Signed: _____

Date: _____

Staff Approval: _____

Date: _____

(OFFICE USE)

FEES:

Total Due: _____

Date Deposit Paid: _____ Cash/Check#: _____ Amount Paid: _____

Balance Due: _____

Date Balance Paid: _____ Cash/Check#: _____ Amount Paid: _____

Other: